

**SULLIVAN TOWNSHIP
SPECIAL MEETING
FIRE PERSONNEL AND POLICY PROCEDURES
JANUARY 31, 2019**

Chairman, Glen Goff called the meeting to order at 6:00 pm with the Pledge of Allegiance to the Flag.

Trustees present: Glen Goff, Doug Campbell, Duane Jenkins.

Trustee Glen Goff stated the reason for this special meeting was to discuss Fire Procedures and Policies.

There was much discussion by the board of trustees and those in attendance. The Sullivan Township Board of Trustees concern is the liability and legal approval of all policies. It isn't about feelings, its about serving Sullivan Township residents and why you serve. According to the Ohio Revised Code – this is Sullivan Fire Department and EMS is a part of it.

Procedure to enact a policy: members may suggest to the Fire Chief and the Executive Liaison to the fire department (Eugene Rice); the Fire Chief in turn presents a policy to the Sullivan Board of Trustees for legal review and if the policy is approved by legal counsel, the Board of Trustees at a regular meeting may enact the policy.

Trustee Duane Jenkins made a motion to adopt **RESOLUTION 013119-01** to state:

The Fire Chief is in charge of the Sullivan Township Fire and EMS

Seconded by **Trustee Glen Goff**.

Roll call vote: Duane, yes; Glen, yes; Doug, no. Motion passed to adopt RESOLUTION 013119-01.

Duane noted the basic structure: Fire Chief; EMS Chief; Assistant Chief; Captain; Lieutenant

Trustee Duane Jenkins made the following motion:


- ✓ Dan Fayak will be Fire Chief for 90 days beginning February 1, 2019
- ✓ At the end of the 90 days Jonas Miller will be Fire Chief for 30 days
- ✓ Within 30 days after the trial period, there will be an evaluation based on the performance and interest level of the applicants by the Board of Trustees and the Executive liaison to the fire department

Trustee Glen Goff seconded the motion.

Roll call vote: Duane, yes; Glen, yes; Doug, yes.

Trustee Glen Goff made a motion to adjourn at 7:45 pm, seconded by **Trustee Duane Jenkins**.
Unanimous


Minutes were transcribed from the audio recording by Martha Evans 10-12-2019.



Trustee, Glen Goff



Trustee, Doug Campbell



Trustee, Duane Jenkins