

**SULLIVAN TOWNSHIP TRUSTEES
REGULAR MEETING
JULY 1, 2019**

Trustee Goff called the meeting to order at 6:00 pm with the Pledge of Allegiance to the Flag.

Trustees present: Glen Goff, Doug Campbell (arriving late), and Duane Jenkins.

Trustee Goff made a motion to pay the bills, seconded by **Trustee Jenkins**. Roll call vote: Goff, aye, Campbell, aye; Jenkins, aye.

Duane suggested the board wait until the next meeting to review the minutes.

Glen discussed the 2019's road project by outlining what the board would like to accomplish. Melway's bid was discussed at length. **Trustee Goff** made a motion to accept Melway Construction bid of \$77,416 with a second by **Trustee Jenkins**. Roll call vote: Goff, aye; Jenkins, aye.

PUBLIC COMMENT:

David Speiker: Records request – All zoning violations from May 2018 to present.

Walker Hartman:

- Records request – Copy of certified letter to Dewey Meyers and all zoning violations since Marshall has been in office. Walker stated any emails are public record and need to be turned over to the record keeper.

Cass:

- Turned in zoning hours and meeting attendance sheet. She has the key to the community room but Stacey does not.
- Would volunteers be permitted to clean up gazebo?
- Requested website approval of anything that is discussed and approved. (*Answer: A Trustee would have to look at it first*)

FIRE DEPARTMENT

- ❖ Les – Applying for a grant to replace 6 radios – cost unknown. Duane will look into the State costs and will have a quote at the next meeting.
- ❖ Gene – The company Lexpol does have SOP's in their program

EMS

- Squad air conditioning was repaired – bill turned in.
- Harrison Ford replaced brake lines and brakes.
- Sirens not working again – it is not the switch
- Credit from Striker Medical
- Doug signed a Zoll's agreement

- August 1, 2019 EMS school begins at the Medina County Career Center. Cost is \$1,200 per student. Sam Miller and Jerry Hodge have already been approved to attend but Tori McConnell has not been approved. **Trustee Campbell** made a motion to approve Tori McConnell to attend the EMS training. Discussion – Trustee Jenkins – township should wait to send anyone to school until a fire chief is in place. The motion was seconded by **Trustee Goff**. **Roll call: Goff, aye; Jenkins, abstains; Campbell, aye. Motion passed.**
- Send the squad to Burgess for siren repair.
- Complaint form presented by Denise tabled. The form needs to go through the chain of command and presented to trustees by the Fire Chief.

CEMETERY:

- Ashland Monument is still on the list to repair head stones

ZONING:

- Marshall turned in permits and checks
- Asked about a computer. Duane answered it was on his to do list

TRUSTEE DOUG:

- ✓ Asked about cost of dumpsters for a clean up day. Glen - we budgeted \$8,000 and we have an estimate to \$3-4,000. Doug was concerned there would not be enough funds for roads and clean up day.
- ✓ Doug received a complaint about the Columbiana Hunt Club. Residents feel the trustees could police or close it. A resident stated township better close it. The township board does not have the authority to address closing the Columbiana Hunt Club.

FISCAL OFFICER: Will advertise the 2020 Proposed Budget Hearing for July 15, 2019 at 6:05 pm

TRUSTEE GLEN:

- ✚ Glen approved list of items for clean up day to be posted on the website but no tires.
- ✚ All agreed the time for clean up day 9:00 am to 4:00 pm
- ✚ Duane and Glen volunteered to work at the cleanup day site

TRUSTEE DUANE:

- Received a legal opinion from the County Prosecutor on the zoning book – in summary the trustees may move forward with adding the signature page to the zoning book. Doug asked for a copy of the legal opinion. The fiscal officer did not receive a copy. Duane will see that a copy is given to board and fiscal officer. Duane will give the book to Stacy Hartman for zoning board review. At the next trustees regular meeting the zoning board will be present to sign the signature page as well as the trustee's signatures and their vote. Duane will advertise a special meeting July 16, 2019 at 9:00 am to take a signed copy to the Ashland County Recorder's office to be recorded.
- Duane received a letter from Joe Waldecker, Lorain Rural Water that they received a complaint of discolored water May 8, 2019 in the area of 224. Upon investigation a fire hydrant was accessed on Twp Rd 681.
- Duane asked Denise Herte the following questions:

1. Who authorized the hydrant flushing?
2. Which truck was used?
3. What time?
4. Where did the water go?
5. How much water was used in flushing?

Denise answered "I don't know" to all questions.

- The water company wants answers due to the significant amount of water that was used.
- Doug requested that the board invite Joe Waldecker to a township meeting to discuss what the fire department can and cannot do. The fire department needs to investigate and come back to the next meeting with answers.
- Duane asked Doug if he had contacted Jeremy Braynt. Doug, "no". Duane asked Doug to make it a goal within the next 30 days.
- Duane asked Rebecca if she has asked for legal opinion if Duane could pay the taxes if he bought a video surveillance system? Rebecca answered, "no".
- Duane asked Rebecca if she has had an opportunity to provide him a list of interest and penalties that were incurred 2017-2019? I just want to recoup that amount as taxpayers' dollars were spent.
- Sheriff contacted Duane for year-end carry over balances for the year 2017 to 2018.
- A new phone system should be looked at. **Trustee Jenkins made a motion that Rebecca add all three trustees to the Verizon account for opportunities to explore phone options, seconded by Trustee Goff.** Roll call: Unanimous.
- Duane asked the status of the Staples account and all paperwork regarding the account. There is a credit at this point. Duane asked for a contract to open that account. There is no contract.
- State Auditor contacted Duane that they have all documents to finish the audit of 2017 and 2018 and it should be done within 60-90 days.

Trustee Jenkins made a motion to adopt **RESOLUTION 070119-01** to state: "The announcement board out front state to state: **1. Trustees Regular Meeting dates and time; 2. Website address; 3. The one talk phone number**", seconded by **Trustee Goff**. Roll call: Unanimous.

- Duane requested a list of all active fire fighters and Monthly Fire Reports
- A discussion concerning new employee drug screening, criminal background checks, physicals and driving records were discussed. OTARMA does reimburse for driving record costs. Doug suggested going to the Sheriff's department for background checks. There was a cost list given for review. Sullivan is at a corner of several counties. This will be discussed at a later meeting.
- Zoning inspector needs a computer. Rebecca was asked to give Marshall a signed township tax exempt form, Marshall will get a cost, the trustees will approve the purchase and a check for the purchase of a computer will be issued.
- Trustees also need to be billed for copies of their records request per the \$.10 per page policy.
- Duane asked if Rebecca if she has obtained a bond for Christina Ford? Rebecca answered, "no".
- Newsletter for cleanup day – Duane will have printed and mailed. **Trustee Jenkins** made a motion to appropriate \$500 to print and mail the newsletter, seconded by **Trustee Campbell**. Roll call vote: Unanimous.
- Signing lease for Ohio Fuel Stop – AJ does not have a problem with the document and is requesting a copy of the lease when signed. **Trustee Goff** made a motion to adopt **RESOLUTION 070119-02** to sign the lease agreement for Ohio Fuel Stop, seconded by **Trustee Campbell**. Roll call:

Unanimous. **The lease needs to be signed before a notary; therefore, it will have to be resigned before a notary later. This will not affect the rent. Duane, will try to have a notary at the next meeting**

- Duane – question. How much have we made from the rent of the school? \$100 per month. Duane was told it cost about \$3,200 a year to maintain that school. Duane asked permission of the board to follow up with the prosecutor's office on this topic.

Trustee Goff made a motion to adjourn at 7:50 pm, seconded by **Trustee Jenkins**. Roll call: Unanimous.

Minutes transcribed by Martha Evans via audio/video 10-14-2019

Approved _____



Trustee, Glen Goff



Trustee Doug Campbell

Trustee, Duane Jenkins