

Sullivan Township Board of Trustees  
Regular Business Meeting Minutes  
September 17, 2018

**Attendance:**

Duane Jenkins-Chairperson  
Glenn Goff-Vice Chairperson  
Douglas Campbell- Trustee  
Rebecca Maurer- Fiscal Officer

Meeting begins at 6pm. Followed by the Pledge of Allegiance. Please put cell phones on vibrate and if videoing please video from the back of the room.

Motion to pay bills made by Douglas.  
Second by Glenn  
Roll Call Duane-yes Douglas-yes Glenn-yes

Approve min from June 4, 2018  
Motion to approve minutes made by Douglas  
Second by Glenn  
Roll Call Duane-yes Douglas-yes Glenn-yes

**FLOOR:**

Resident asked if Fiscal Officer had got her voice message from earlier in the day. Fiscal Officer stated that she did not check her phone. She also wanted to know who Gateway(was Ashland-Times)

**FISCAL OFFICER REPORT:**

Fiscal Officer stated that UAN computer was turned over there was short discussion about dependencies with accounting from previous officer. Fiscal Officer informed Trustees that a request for a Special Audit for 2016-2018 was requested. Errors are not to be corrected. There will be more details in Mid-October. Fiscal Officer informed Trustees that bank tokens came in and she will give the tokens to them as soon as she gets the online banking set up. Fiscal Officer stated that she bought a new laptop for township. A short discussion about the Fiscal Officer moving the office to the community room. All agreed that it was a good idea. Verizon phone will be set up the following week with instructions to come.

**ZONING REPORT:**

None

## ROADS:

The road supervisor wants a financial report. He also stated that the water bill should be billed to Shelby and Sam. He wanted to know if the stone drive to the store was the township responsibility the answer is no. He stated that there is mud running and garbage on 150 and wanted to know what should be done. Trustees stated that the Sheriff needs to be called and a report needs to be filed and to let Glenn know also. He also wanted to know who should lower the flags? He stated that 350 was ready for chip and seal, 581 was almost ready and 150 was ready for grader. He stated that they turned in there employment agreement to the Fiscal Officer.

## FIRE:

No report

Duane stated that fire department is to Contact Mr. Rayfield.

Douglas stated that the problem with the squad not going over 40 mph has not happened lately they added additive to the gas.

Glenn Stated that Jeff and Tony should be in charge of the flags and that there is an app to help let them know when the flags should be at half mass. He also stated that they should be in charge of the sign out front.

## Cemetery:

Motion made by Doug to spend up to \$5000.00 to start fixing the damaged head stones.

Second by Duane

Roll Call Duane-yes Douglas-yes Glenn-yes

It was stated that applications should be accepted for the Water Board Authority.

It was stated that a newsletter was to be sent out soon and that each person should write a paragraph on the direction that they are going and it should be completed by October 15,2018. It was said it could cost \$700.00 to mail newsletter.

Duane motions to spend up to \$700.00 to mail newsletter

Second by Glenn

Roll Call Duane-yes Douglas-yes Glenn-yes

Fire Association will be hosting the Veterans Dinner this year. Veterans Day is November 11, 2018 and the dinner will be November 12, 2018.

Discussion about Jerry Baurer wanting something done with the abandon house across the road from him. It was suggested that the fire department could condemn and tear down the house. It was suggested that Jeremy look at the Ohio Revised Code to see if it would be deemed fit. Jerry was told to contact Marshall and keep him updated.

Glenn stated that the roads look great to the road guys!!

EXECUTIVE SESSION 6:56pm (Fire Personal issues)

Motion made by Duane

Second by Douglas

Roll Call Duane-yes Douglas-yes Glenn-yes

Returns at 7:29pm

Discussion on Fire Roster (Purging inactive member and certifications)

It was stated that person can reapply at a later date.

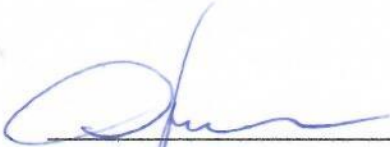
Check was given to Fiscal Officer for Fuel Stop Rent

Motion to Adjourn meeting by Douglas

Second by Glenn

Roll Call Duane-yes Douglas-yes Glenn-yes

Meeting Adjourn at 7:31pm



Duane Jenkins Chairperson



Glenn Goff Vice- Chairperson



Douglas Campbell Trustee



Rebecca Maurer Fiscal Officer