

Sullivan Township Board of Trustees
Business Meeting Minutes
for September 6, 2018

Attendance: Duane Jenkins Chairperson
Glenn Goff Vice Chairperson
Douglas Campbell Trustee
Rebecca Maurer Fiscal Officer

Meeting Begins at 5pm. Followed by the Pledge Of Alliance.

Trustees sign checks for bill payments.

Duane states that the Zoning Meeting for September 6,2018 has been canceled.

Floor:

- Justin Campbell turned in application to join the EMS.
- Resident wants to know if public funds are paying for Mr. Dooley.
- Donna handed over bills to Fiscal Officer that are still being delivered to her residence.

Duane Motions to except application and pay up to \$1,200.00 for training for Justin Campbell.

Glen seconds the Motion

Roll Call Duane-yes Douglas- abstains Glenn-yes

Application is to be given to Keith Row.

Special Audit is being requested to payroll for the years of 2016,2017 and 2018.

Fiscal Officer Report:

- Minutes reviewed.
- Motion to approve Minutes by Duane
Second by Glenn
Roll Call Duane-yes Douglas- yes Glenn-yes
- Marshall bond needs signed.
Marshall signed his bond and was sworn in by Fiscal Officer.
- All bills and purchase orders were signed.
- Extension agreement with Wilson, Philips and Agin CPA was tabled to research the company due to no one knowing if they worked well with the township previously.

- June 4, 2018 Business Meeting Minutes did not have original signatures only a copy was attached. Duane requested copy to compare to be signed at a later meeting.
- Polk-Jackson-Perry fire Department mailed a flier to be posted for a go fund me account for Chris a volunteer firefighter.
- Correspondence:
Consumer gas, Ashland County Solid Waste Management District, Notice of Hearing for Jason Eller, Certified letter from Environmental Review Appeals Commission (Request for the \$70.00 appeal fee will be asked back by Duane), Certified letter from ODOT (title to truck), letter from Zarifis.
- Personnel Policies/Handbook along with Drug and Alcohol Abuse Policy to be addressed.

Loan payments are off tract and there is a need to encumber \$16,000.00 to get them payed on time.

Fiscal Officer needs to do Bank reconciliations and there needs to be no big purchases until the finances are figured out.

Executive Seession: 5:38PM.

Motion made by Duane

Second by Glen

Roll Call Duane-yes Douglas- yes Glenn-yes

Return at 6:13pm.

Fiscal Officer requested to buy a new laptop with scanner and printer. This would be used to keep public records on and would be used for anything related to the township. This would be so that the UAN computer is only used for UAN purpose. Everyone agreed this would be a good idea.

In order to save money discussion on not regrinding the roads and only doing a chip and seal was agreed upon. Glenn will contact Melway to adjust the road project.

There is a chipper that is being sold at scrap value (\$1,314.00). Discussion about the good purchase that have been made from ODOT such as, the F400 for \$3,400.00 that retails for 18 to 22 thousand dollars.

Doug motions that the township purchases the chipper for \$1,314.00

Duane Seconds the motion

Roll Call Duane-yes Douglas-yes Glenn-yes

Zoning:

- list of violations as of 9-1-2018
597 US Rt. 224 no conditional use. Cabinet shop.
378 US Rt. 224 no conditional use. Cabinet shop.
390 US Rt. 58 no conditional use. Muffler shop.
251 Twp Rd. 350 Two residences on property
284 Twp rd 581 new addition no permit
143 Co Rd 681 house permit expired
459 Co Rd 281 conditional use needed
372 Twp. Rd 391 conditional use needed
15 other violations for junk, ect.
- Permits: storage shed and deck on 581. Ag barn on 58.
- phone calls: property appraisals and info about permits
- Violations: made a list of current and past. Going thru to see if they have been corrected.
- Letter to Assistant Prosecuting Attorney Michael Donatini. Gave to Fiscal Officer. (resolution 090618-1)

Resolution 090618-1 Motion made by Duane

Second by Doug

Roll Call Duane-yes Douglas-yes Glenn-yes

Need to update software for Zoning Inspectors laptop

No FIRE report

EMS report: Bill for Squad in the amount of \$886.99

Cemetery: Restoration By Ashland Monument is \$8500.00 for everything but Southview. Fiscal Officer will look into Historical Society to help. Duane will look into the Vets to see if they can be replaced. Duane needs a list of the Vets.

Duane gives copy of letter to Amanda Fayak to Fiscal Officer for public record. He states he will send letter to Amanda Fayak by registered mail and a copy will be sent to Mr. Beck

Duane gives copy of letter to the Water Board to Fiscal Officer for public record. This letter is request the removal of James Riley off the board.

Adjourn meeting at 6:40pm. Motion made by Duane
Second by Glen

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Roll Call: Duane-yes Douglas-yes Glenn-yes



Duane Jenkins Chairperson



Glenn Goff Vice-Chairperson



Douglas Campbell Trustee



Rebecca Maurer Fiscal Officer