

**Sullivan Township Trustee
Regular Business Meeting
June 25, 2018**

Attendance Duane Jenkins Chairman
Glen Goff Vice-Chairperson
Douglas Campbell Trustee
Donna Riley Fiscal Officer

Jenkins called the meeting to order at 6:00 p.m. Followed by the Pledge of Allegiance.

Jenkins asked everyone to please turn their cell phones off or put them on vibrate.

*Campbell moved to pay the monthly bills Jenkins second Roll call Campbell yes Goff yes Jenkins yes. Trustees signed checks #33158 thru #33185.

Fire and EMS Report

EMS Chief Rowe was not present due to his work schedule.

Fire Chief Brant informed everyone they had a boot drive and raised \$1666.95 this will go towards the purchase the purchase of extrication tool.

Fire Chief Brant stated there is a Fire Fighter 1 class at the Oberlin Fire Department the cost is \$850.00 per person.

Fire Chief Brant stated he stills wants the three fire fighters go to Wayne County for their class and the cost for that class is \$2200.00

The trustees and the chief had a lengthy discussion about the difference cost of the class between the two departments.

*Jenkins moved to amend their previous motion from the \$2200.00 Fire Fighter 1 class at Wayne County to the class in Oberlin for \$850.00 up to three people. Goff second Roll call Goff yes Jenkins yes Campbell abstained.

The trustees told Chief Brant if anyone of the three wanted to go to the class in Wayne County they would have to pay the difference between the \$850.00 and the \$2200.00.

Denise Herte stated they are still working on the Chicken BBQ on June 28, 2018.

Road Department Report

Jeff asked the trustees about the mowing around the post office and if the township would be paid by the post office for the mowing.

Campbell told him to document how long it takes and give them an estimate to submit to the post office.

Jeff asked the trustees about getting a porta pot for the garage so they do not have to keep going to the community room.

The trustees and Jeff discussed installing a restroom in the recycle building.

Goff stated he would get with Jeff to look at how much it would cost and get back with the board.

Jeff and the trustees discussed the Road Supervisors Job Description.

Goff stated he did not know if road employees could wear shorts or if the insurance would cover them if something happened.

Jenkins stated it would probably be liability if something were to happen to them when they are weed eating.

Jeff wanted clarification about his vacation because the Fiscal Officer did not know how many weeks he gets.

Jenkins stated he gets three weeks.

Fiscal Officer asked the trustees about the sick leave. Jenkins stated there is no sick leave. If sick leave is taken to right it on his time sheet.

Fiscal Officer stated she needed to know because it needs to be enter into the computer.

Jeff asked who takes care of the sand and the #57 at the school.

Jenkins told Jeff he could move the sand and #57 stone until we find out who owns it.

Jeff stated the Fiscal Officer gave Tony a set of keys to the buildings and he is doing a good job.

Zoning Inspectors Report

Zoning Inspector Marshall Goff was not present due to his schedule.

Trustees Report

Campbell asked about the wood for the picnic tables that the Boy Scouts is going build.

Goff stated he spoke to Jim at Lodi Lumber and they work with the Boy Scouts all the time.

Campbell stated he would contact the Boy Scouts and have them speak to Jim at Lodi Lumber.

The trustees had a lengthy discussion about putting on a 2Mill levy. The levy would go into the general fund and it would be on the ballot in November 20, 18.

***Campbell moved by Resolution #062518-01 to put a 2Mill General Fund Levy on the ballot in November 20, 18 to use as the township needs. Jenkins second Roll call Goff yes Campbell yes Jenkins yes.**

Goff stated he needed to know how much money we have so he can tell the residents why we need to put on a levy. Fiscal Officer stated that back in April she gave the Board of Trustees all the documents concerning township funds.

Goff wanted to know how much money the township has for the roads, and how much we spent on materials for the roads.

Goff asked the board about the Gas Station Lease.

Goff stated he does not think the gas station should sell alcohol since it is a township property.

Goff said he wants to send the lease to the prosecutor's office to have the alcohol removed and renegotiate the lease agreement.

*Goff moved to send the lease agreement to the prosecutor's office to have the alcohol removed and renegotiate the gas station lease with AJ's attorney. Jenkins second Roll call Campbell yes Goff yes Jenkins yes.

Jenkins, the board needs to schedule two hearings one is an amendment to zoning on Biosolids and the Amanda Fayak disciplinary hearing.

Jenkins stated the township legal counsel is available on July 9, 2018 the time for the hearings are as follows:

***Jenkins moved by Resolution #062518-02 to hold the hearings as follows Goff second Roll Campbell yes Goff yes Jenkins yes**

- **The trustee's will conduct their regular business meeting from 6:00 p.m. until 7:00 p.m.**
- **The disciplinary hearing on Amanda Fayak will be from 7:00 p.m. until 8:00 p.m.**
- **The new amendment for zoning on the Biosolids will be from 8:00 p.m. until 9:00**
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Jenkins discussed the trustees Face Book page about having it open to the public.

Jenkins stated he would create a profile as Sullivan Township and all trustees would have access at any time.

Jenkins stated he would continue to post the minutes and keep the site as a no commenting page.

Jenkins stated he is still waiting for the auditor to contact him on the paperwork they would need for the special audit.

Jenkins moved to suspend contracting with Bernie Nirode at this time to offset the cost of the special audit until it is completed. Goff second Roll call Campbell yes Goff yes Jenkins yes.

Fiscal Officer Report

Fiscal Officer stated the Surface Application Annual Reports need to be fill out and sent back in.

Fiscal Officer gave the application to Jenkins, he told her to make a copy of it and gave the original back to the Fiscal Officer as public record.

Fiscal Officer informed the trustees the township phone and number Pete was using in no longer on the township account she transferred it from township to her personal account as of May 31, 2018.

Fiscal Officer discussed why her name was on the Concealed Carry Resolution, because she had never seen the document before the meeting.

Fiscal Officer gave the trustees the township property agreement for materials that they return when people leave the boards. The agreement was table until a later date.

Fiscal Officer gave Jenkins a letter from the EPA.

Jenkins stated he would not read the letter because there are two letters and one of them has corrected copy on it. He will review the letters to make sure they are the same.

Fiscal Officer asked Jenkins for a copy of the minutes that he recorded on May 25, 2018, June 4, 2018, June 25, 2018 and July 9, 2018. Jenkins stated he did not record June 11, 2018.

Jenkins said the tapes takes precedence over the written minutes since they are not being keep correctly but he stated no corrections to the Fiscal Officer.

Fiscal Officer told the trustees to get someone else to do the minutes since they are not happy with the way the Fiscal Officer does them.

Fiscal Officer stated the township bills were late due to the meetings being changed by the Board of Trustees.

Cassandra Birchbauer gave the trustees their packets concerning the public hearing the zoning board held June 19, 2018 on the Class B Biosolids.

Cassandra Birchbauer stated she gave the Fiscal Officer the same packet for public record.

Campbell stated he had to leave and left the meeting.

Jenkins gave the Fiscal Officer the title to 2712 the old fire engine to keep until the fire department takes it to County View for scrap.

Jenkins stated they could advertise for someone to take the minutes on the Trustees Face Book page for \$25.00 per meeting.

Goff if the Fiscal Officer does not want to take the minutes then we need to get someone.

Jenkins moved to hire someone to take the minutes for \$25.00 per meeting. Goff second Roll call Goff yes Jenkins yes.

*Jenkins moved to adjourn at 7:20 p.m. Goff second Roll call Goff yes Jenkins yes.


Duane Jenkins Chairman


Glen Goff Vice-Chairperson


Douglas Campbell Trustee

Donna Riley Fiscal Officer