

**Sullivan Township Trustee
Regular Business Meeting
February 5, 2018**

Attendance Duane Jenkins Chairman
Glen Goff Vice-Chairperson
Douglas Campbell Trustee
Donna Riley Fiscal Officer

Jenkins called the meeting to order at 7:00 p.m. Followed by the Pledge of Allegiance.

Jenkins asked everyone to please turn their cell phones off or put them on vibrate.

*Jenkins moved to enter into Executive Session at 7:05 for the purpose of disciplinary actions. Goff second Roll call Campbell yes Goff yes Jenkins yes

Jenkins informed everyone the board would resume the Regular Business Meeting immediately after the Executive Session.

*Jenkins moved to end the Executive Session at 8:05 p.m. Goff second Roll call Campbell yes Goff yes Jenkins yes. Jenkins stated we are back on the record.

*Jenkins moved to authorize Attorney Greg Beck to hire an outside investigator to investigate on Amanda Fayak Firefighter status. Campbell second Roll call Goff yes Campbell yes Jenkins yes.

*Jenkins moved to approve the January 9, 2018 Executive Session Minutes pertaining to Firefighter Amanda Fayak. Goff second. Roll call Campbell yes Goff yes Jenkins yes.

*Jenkins moved to approve the January 16, 2018 Regular Business Meeting Minutes. Campbell second. Roll call Campbell yes Goff yes Jenkins yes.

*Jenkins moved to pay the monthly bills. Goff second Roll call Goff yes Campbell yes Jenkins yes. Trustees signed checks #32971 thru #33000. Trustees signed then and now purchase orders #13-18 thru #15-18.

Fiscal Officer Report

Fiscal Officer informed the trustees she contacted the bank what the cost and interest would be per month for a \$30,000.00 and a \$40,000.00 for three, four, and five years.

Fiscal Officer stated the trustees have copy of the break down from the bank for the years of the cost, interest per month.

Fiscal Officer stated she spoke with Ohio Billing concerning billing residents for EMS runs.

Campbell had a discussion with the board about going back to soft billing the residents because we have the EMS levy.

Campbell stated if they were a resident of the township, we would write off what their insurance does not pay.

*Campbell moved we go from hard billing back to soft billing the residents of Sullivan Township because of the EMS Levy. Jenkins second Roll call Goff yes Campbell yes Jenkins yes.

Fiscal Officer informed the trustees we are receiving \$350.00 per month from the Postal Service for the lease agreement.

Fiscal Officer informed the trustees we have received \$1200.00 for the year from KO-NO-CO for the school lease.

AJ gave the Fiscal Office the rent check for February and March.

Fire and EMS Report

EMS Chief was not present due to his work schedule.

Fire Chief Brant informed the trustees he had three people that wanted to go to the Fire Fighter 1 class at Valley City.

Fire Chief Brant informed the trustees he could take the Fire Fighter 2 class on February 17, 2018.

Fire Chief Brant asked the trustees if Eric and Tab Bloom could use the Command Unit until Friday to respond to calls.

The trustees were in agreement with the Chief of letting them using the Command Unit because it should be ran to keep the fluids circulating.

Fire Chief Brant presented the trustees a list of exercising equipment for station 2 so the fire department personnel could stay fit for emergency calls.

The trustees stated we could not afford the cost of \$2564.87 for the equipment.

The stated maybe the fire department could find a grant to pay for it or get some of it donated.

The trustees tabled the fire departments request for the exercise equipment.

Walker Hartman asked if he could have a copy of the exercising equipment they are wanting because his company might be able to donate some of it.

Campbell stated the IPAD in the squad is working now so they can log the EMS runs in.

Campbell thanked Denise Herte for getting the problem resolved. Campbell stated the squad would be going to Harrison Ford to have the inverter installed.

Campbell stated the inverter has a three-year warranty on it.

Road Department Report

Fiscal Officer stated Pete would like to order 100 tons of #57's.

*Campbell moved that Pete could order a 100 tons of #57's. Jenkins second Roll call Goff yes Campbell yes Jenkins yes.

Zoning Inspectors Report

Interim Zoning Inspector Gregory was not present for the meeting.

Trustees Report

Campbell stated there are times the squad goes on an emergency run and treat the patient but they do not transport them.

Campbell asked the Fiscal Officer to contact Ohio Billing and ask them if we can partially bill a patient for supplies we used on an EMS call but did not transport them to the hospital.

Campbell told the Fiscal Officer if Ohio Billing has any question they could contact him if necessary.

The trustees discussed the 2018 Scag mower roll over sales proposal from Wellington Implement the cost \$1,780.00.

*Campbell moved to sign the sales proposal for one more year on the 2018 Scag mower for \$1,780.00. Jenkins second Roll call Goff yes Campbell yes Jenkins yes.

Campbell signed the paperwork. The Fiscal Officer will send it back to Wellington Implement.

Campbell gave the Fiscal Officer his payroll certification paperwork for January.

Goff stated we should start looking into upgrading our township road vehicles.

Goff stated he looked at the agreement the previous signed to purchase Pete's equipment

The trustees had a brief discussion about Pete's equipment.

Goff stated he was not in favor of getting a loan to purchase township equipment.

The trustees stated by purchasing Pete's equipment the township would pay \$500.00 per month interest free.

The trustees stated they would make an appointment with Pete to look at the equipment each separately.

Goff gave the Fiscal Officer his payroll certification paperwork for January.

Jenkins stated we have a trouble with someone who has left a car parked on township property for a long time.

***Campbell moved by Resolution #020518-01 to adopt a parking policy no vehicles shall be parked on Sullivan Township property for more than 72 continuous hours. Jenkins second Roll call Goff yes Campbell yes Jenkins yes.**

Jenkins stated the policy excludes township vehicles.

Jenkins drafted a letter to convert the Road Supervisors pay from hourly to a base salary, his pay would be \$42,000.00 per.

Jenkins stated this would help the township save money from not paying a lot of overtime.

The trustees had a brief discussion about this issue.

*Jenkins moved to convert the Road Supervisor position from hourly to a base salary of \$42,000.00 per year that would average \$3,500.00 per month and \$1750.00 per pay twice a month on the 15th and the last day of the month. Goff second Roll call Campbell yes Goff yes Jenkins yes.

The trustees signed the letter.

Jenkins gave Fiscal Officer his payroll certification paperwork for January.

*Campbell moved to adjourn at 9:20 p.m. Jenkins second Roll call Campbell yes Goff yes Jenkins yes.



Duane Jenkins Chairman



Glen Goff Vice-Chairperson



Douglas Campbell Trustee



Donna Riley Fiscal Officer