

Sullivan Township Regular Meeting September 16, 2019

The meeting was called to order at 6:00pm and the Pledge of Allegiance was said.

Present were: Glen Goff, Doug Campbell and Duane Jenkins

Glen stated that all phones be silenced and filming from the back of the room.

Glen made a motion to approve the minutes from Sept. 3, 2019, seconded by Duane. Approved, unanimously.

Glen made a motion to pay the bills, seconded by Duane. Approved, unanimously.

Public comments:

Sue: No water report, good job on roads

Brenda: Regarding a letter from 2019, has not received one back from the trustees, wanted to review her personnel file, will set up a time with fiscal officer.

Raymond Briggs: Just moved in to the township, enjoying it here, no issues, wants to do things right, wanted a copy of the rules, has already talked with the zoning inspector.

Jerry: questioned where the money has been in the past, where does he find the answers.

Fiscal Officer: Anna handed out copies of the draft audit to the trustees, this is a draft and not for public records, she gave Dan and Doug the Fire and Ems appropriation report, handed Glen the roads appropriation report Anna had a resolution to amend permanent appropriations.

Glen read the resolution 091619-01 to amend permanent appropriations for year ending Dec. 31, 2019. Glen 1<sup>st</sup>, seconded by Doug, approved, unanimously.

Fire Chief: Dan stated the truck hoses and ladders need inspections however the business that was used went out of business. There is a company called Fire Catt that we could have a three-year contract with. Cost to inspect the hoses is \$.32 per foot. Ruffley \$1200.00. Glen made a motion to enter into a three-year contract with Fire Catt for inspections of the ladders and hoses, seconded by Duane. Approved, unanimously. This will start with the 2020 inspections. It was brought up that there are two fire employees under 21, Duane discussed with the insurance.

Resolution 091619-02 to amend the SOP from the age of 21 to 18, Duane 1<sup>st</sup>, seconded by Doug, approved, unanimously.

Dan to get a training sheet ready for the next meeting. 2711 truck going for a pump test.

Roads: Glen said that they had worked late, roads were chipped and sealed.

Zoning Inspector: Marshal turned in permits and check, talked about how to get the certified letters out regarding zoning violations. Duane said he would work with Anna on getting them mailed. Marshal will have letters printed and addressed. He requested a copy of the new zoning book and map, tried contacting ODOT for signs to be posted regarding zoning in the township.

Trustees reports:

Glen: Gave out a letter from Cass regarding the clean up day, explains the zoning and what is a violation. Date was set for the clean up but not a time, time to be 10am to 3pm.

Glen made a motion to approve the dumpster day flyer and to put it on the website, seconded by Duane. Approved, unanimously.

He said that Verizon will be emailing the township regarding the final set up for the answering machine phone number. He stated he was hard on Melway making sure they stuck to the budget on the roads. They came in just under budget so this will allow us to keep with the game plan from earlier this year.

Duane: Duane made a motion to change the next meeting from Oct. 7<sup>th</sup> to Oct 8<sup>th</sup> at 6:30pm due to Jenifer Arnold being competed with the investigation, seconded by Glen. Approved, unanimously.

Duane made a motion to hire Dan as the fire chief, seconded by Glen, approved 2 yes, Doug abstained.

Discussion regarding the code of conduct for the fire dept. employees and making sure everyone has signed it, one to be given to the employee and one for their personnel file.

Duane made a motion to make sure Dan to set up a meeting and get each employee to sign the code of conduct (SOP). If they can not make the meeting, they have 14 days to sign it and return it. Seconded by Glen, approved, unanimously.

Doug: He questioned the legal opinions that were handed out, one was a duplicate, Anna was asked to print off the third one, still waiting on physical information, working with medical/medicine director

Glen turned in a receipt for reimbursement from filing the zoning book.

Doug made a motion to reimburse Glen, seconded by Duane, approved, unanimously.

EPA-call was for County Rd 218 dust not any township roads.

Ohio Fuel Stop: AJ turned in a check, asked about the lease agreement, will turn in bill for door lock change, was not able to find any used gas pumps will have to work on getting newer one's furnace needs replaced,

Glen made a motion at 7:04 to adjourn, seconded by Duane. Approved, unanimously.

Minutes prepared by Anna Gibson, Fiscal Officer

Approved on:

Glen Goff  \_\_\_\_\_

Doug Campbell  \_\_\_\_\_

Duane Jenkins  \_\_\_\_\_